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**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES REGIONAL CRIME LABORATORY FACILITY AUTHORITY
WILLIAM T FUJIOKA CONFERENCE, ROOM #225
HERTZBERG-DAVIS FORENSIC CENTER
1800 PASEO RANCHO CASTILLA
LOS ANGELES, CA 90032
Wednesday, July 10, 2013**

9:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-3361)

Attachments: [AUDIO](#)

Present: Chair William T Fujioka, Vice Chair Charlie Beck, Secretary Leroy Baca, Director Lisa Chavez, and Director Miguel Santana

Call to Order. (13-3115)

The meeting was called to order by Chair Fujioka at 9:05 a.m.

I. ADMINISTRATIVE MATTERS

1. Report by Chair William T Fujioka and introduction of new FMC Director. (13-3103)

Chair Fujioka expressed his gratitude for being part of a successful partnership.

Scott McIntyre, Facility Manager introduced Dardy Chen as the new member of the Facility Management Committee, Mr. Chen was not present.

2. Election of Officers for 2014. (13-3105)

Scott McIntyre, Facility Manager, indicated that the sequence of elected officers is as follows: Vice Chair Beck as Chair, Secretary Baca as Vice Chair and Director Santana as Secretary.

By Common Consent, there being no objection, the officers were appointed as indicated.

3. Approval of minutes from the meeting of December 14, 2012. (13-3106)

On motion of Vice Chair Beck, seconded by Director Santana, and unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

4. Approval of the Proposed Operating Budget for Fiscal Year 2013-14. (13-3107)

Scott McIntyre, Facility Manager, provided a brief overview of the proposed Operating Budget for Fiscal Year 2013-14. Mr. McIntyre explained that the overall increase of 5.9% is mostly due to the rising costs of maintenance.

Chair Fujioka suggested that the surplus funds be allocated back into the lab towards new equipment or any other improvement that may be needed.

In response to Director Santana, Mr. McIntyre explained that the existing method of allocating the surplus is to distribute it back towards each shared costs.

Director Chavez requested that any surplus amount identified for the California State University, Los Angeles be allocated back into the universities budget to offset their debt.

Discussion on the proposed Operating Budget for Fiscal Year 2013-14 ensued.

Secretary Baca questioned the lead removal process; Mr. McIntyre provided a brief explanation pertaining to the process of lead removal.

On motion of Director Santana, seconded by Vice Chair Beck, and unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

5. Receive and File the following reports:
- Appointment Letters - Facilities Management Committee (FMC)
 - Reconciliation Statement 2011-12 - Facility Manager
 - Minutes of May 30, 2012, Meeting of the Facility Management Committee - Facility Manager (13-3108)

Scott McIntyre, Facility Manager reported that there were two appointments to the Facilities Management Committee, Glen Dragovich was appointed by Secretary Baca and Carlos Portillo was appointed by Director Chavez.

Mr. McIntyre provided a brief summary of the Reconciliation Statement for the 2011-2012 fiscal year.

Attachments: [SUPPORTING DOCUMENT - Appointment Letters](#)
[SUPPORTING DOCUMENT - Reconciliation Statement 2011-12](#)
[SUPPORTING DUCUMENT - Supp. Doc Not Available](#)

III. MISCELLANEOUS

Matters Not Posted

6. Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Authority, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (13-3110)
- 6a. **Discussion on the creation of a DNA testing laboratory, as requested by Secretary Baca. (13-3380)**
- 6b. **Update on the new Voice Over Internet Protocol (VOIP) system, as requested by Secretary Baca. (13-3382)**

Public Comment

7. Opportunity for members of the public to address the Authority on items of interest that are within the jurisdiction of the Authority. (13-3111)

Scott McIntyre introduced Bea Yorker, Dean of the College of Health and Human Services, California State University, Los Angeles (CSULA). Ms. Yorker announced that CSULA has a new president, William A. Covino. Ms. Yorker acknowledged the campuses new interagency collaboration created in response to recent events involving of bomb threats and armed suspects. She thanked Captain Dave Walters, Los Angeles County Sheriff's Department (LASD) for his help during these times. Ms. Yorker further added that signage on campus has been replaced.

Ms. Yorker introduced Denise Herz, Director of the School of Criminal Justice and Criminalistics at CSULA. Ms. Herz provided an update on the current successes of the students involved in the School of Criminal Justice and Criminalistics. Ms. Herz reported that two (2) new professors will be hired. Ms. Herz added that the demand for these programs continues to grow across the nation. As a result, the University has become more selective; their lowest student GPA is listed as 3.4.

In response to Secretary Baca, Ms. Herz explained that the School of Criminal Justice and Criminalistics at CSULA supports DNA testing; however, space for a new laboratory is needed. Kathy Roberts, Ph.D. for the College of Health and Human Services, CSULA, further added that an additional faculty member that specializes in Forensic Biology would improve the sustainability of a DNA testing laboratory.

Yvette Burney, Los Angeles Police Department is in support of the creation of a DNA testing laboratory and suggested a feasibility study.

Director Santana recommended discussions on establishing a five (5) year Strategic Plan.

Kathy Roberts, Ph.D. for the College of Health and Human Services, CSULA, provided an update on the School of Criminal Justice and Criminalistics, highlighting the successes of seminars and workshops they hosted.

Adjournment

- 8. Adjournment for the Meeting of July 10, 2013. (13-3114)**

There being no further business, the meeting adjourned at 9:42 a.m.